

# Annual Council

17 May 2017

EASTBOURNE

Borough Council



www.eastbourne.gov.uk

**Published 9 May 2017**

Members of the public are welcome to attend and listen to the discussion of items in the "open" part of the meeting. Please see notes at end of agenda concerning public rights to speak and ask questions.



The Council meets in the Court Room of the Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.



An induction loop operates to enhance sound for deaf people who use a hearing aid or loop listener.

If you require further information or assistance please contact the Local Democracy team – contact details at end of this agenda.

This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Please ask if you would like this agenda and/or any of the reports in an alternative format.

## To the Members of the Borough Council

You are summoned to attend the **annual meeting** of the **Eastbourne Borough Council to be held at the Town Hall, Eastbourne**, on **Wednesday, 17 May 2017** at **6.00 pm** to transact the following business.

---

# Agenda

**1. Election of Mayor.**

**2. Declarations of interests by members.**

Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).

**3. Minutes of the ordinary meeting held on 22 February 2017.**

Previously circulated.

**4. Notification of apologies for absence.**

**5. Appointment of Deputy Mayor.**

**6. Investiture of Mayor's Consort**

**7. Mayor's Chaplain.**

Notification of appointment.

**8. Executive arrangements.**

*(Note: The election of Leader of the Council took place at the Annual Meeting on 27 May 2015. The Leader was appointed to a 4-year term of office in accordance with the provisions of the Local Government and Public Involvement in Health Act 2007.)*

Leader of the Council to report:

(a) Any changes in respect to the names of those Councillors serving on the Cabinet and the Councillor appointed as Deputy Leader of the Council (and Deputy Chairman of the Cabinet) and the respective areas of responsibility for each member of the Cabinet.

(b) That the terms of reference and constitution of the Cabinet be as set out in the Council's Constitution.

(c) That delegations to individual Cabinet members in respect of executive functions have not been made at this time.

**9. Establishment of Council committees, appointment of chairmen, deputy chairmen and members to serve on Council committees, appointment of chairman and non-executive directors on boards and other appointments.**

(1) To agree the proposed number and allocation of seats, receive nominations and vote thereon. *Please see reports 8(a) and 8(b) referred to below.*

(2) To confirm the continuation of the following bodies with terms of reference as set out in the Council's Constitution that have a fixed membership or to which members are appointed by the Chief Executive, Deputy Chief Executive or relevant Director as the need arises:

- Equality Steering Group
- Council Panels
- Recruitment Panels
- Task Groups
- Project Boards

(3) That the existing independent persons (Mr Allen Gales and Mr Neal Robinson) be re-appointed under the provisions of the Localism Act 2011 and continue to hold office for the period up to the annual

meeting in May 2018.

**(a)** Political balance and allocation of seats. (Pages 1 - 4)

Report of Senior Local Democracy Officer.

**(b)** Nominations from Group Leaders.

*This paper will follow. Further, any amendments or additions proposed by Group Leaders will be reported at the meeting.*

**10. Programme of meetings for 2017/18.** (Pages 5 - 6)

The calendar was last approved by Council on 16 November 2016.

**11. Delegation of non-executive functions.**

Council to approve the delegation of non-executive functions, including terms of reference, to Committees, Sub-Committees, other Council bodies as set out in the relevant sections of the Council's Constitution.

**12. Scheme of delegations to officers and proper officer functions.**

The Council is required each year to approve the scheme of delegations to officers and proper officer functions as set out in the relevant sections of the Council's Constitution.

**13. Appointments to outside and other bodies.**

To receive nominations from Group Leaders and vote thereon.

**(a)** Nominations by Group Leaders.

*This paper will follow. Further, any amendments or additions proposed by Group Leaders will be reported at the meeting.*



**Robert Cottrill**  
**Chief Executive**

**Please note that at the conclusion of the Annual Meeting there will be a 5 minute interval before the Special and Ordinary meetings of the Council which will follow.**

**Disclosure of interests** - Members should declare their interest in a matter at the beginning of the meeting, and again, at the point at which that agenda item is introduced.

Members must declare the existence and nature of any interest.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Local Democracy** – 1 Grove Road, Eastbourne, BN21 4TW  
Tel (01323) 415003/415021. Text Relay: 18001 01323 410000  
Fax (01323) 410322. E Mail: [localdemocracy@eastbourne.gov.uk](mailto:localdemocracy@eastbourne.gov.uk)

For general Council enquiries telephone (01323) 410000  
E-mail [enquiries@eastbourne.gov.uk](mailto:enquiries@eastbourne.gov.uk)  
Website at [www.eastbourne.gov.uk](http://www.eastbourne.gov.uk)